



## COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
372 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431  
Website: <http://sbc.lacounty.gov>

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON  
Mr. Frank S. Bacio

Ms. Barbara Bigby  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mrs. Anne S. Hill  
Mr. Carl E. Moore

### **MINUTES OF THE** **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **MEETING OF DECEMBER 8, 2010**

#### **CALL TO ORDER**

Chairperson Montaña called the meeting to order at 10:14 a.m.

#### **OPENING CEREMONIES**

Chairperson Montaña led in the Pledge of Allegiance, followed by a moment of silence.

#### **ATTENDANCE**

##### **Present**

Chairperson Eleanor R. Montaña  
Vice Chairperson Frank Bacio  
Barbara Bigby  
Rita Hall

##### **Excused Absence**

John Hammargren  
Anne S. Hill  
Carl E. Moore

##### **Staff**

Lee Millen  
Andrew Sevrin

#### **APPROVAL OF THE DECEMBER 1, 2010 MINUTES**

On motion of Commissioner Bigby, seconded by Commissioner Bacio and unanimously carried, the minutes of the meeting of December 1, 2010 were approved as submitted.

#### **CHAIR'S REPORT**

There was none.

#### **TREASURER'S REPORT**

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's charitable fund is \$541.09.

## **STAFF REPORT**

Head Staff, Lee Millen, explained that the Legistar 5 system has a Supporting Documents Link that can be accessed for purposes of reviewing supplemental material, and Department Representative reports have been requested as per the Commission's December 1, 2010 meeting.

## **COMMISSIONERS' REPORTS ON GROUP HOMES AND/OR DETENTION FACILITIES INSPECTIONS FROM DECEMBER 2, 2010 TO DECEMBER 7, 2010**

**T & T Home for Boys #4 – 43, #1 - Chairperson Montaña** The facility was visited on December 6, 2010, however, the facility was not inspected as no one was home.

**Positive Path Youth Development Center – 38, #2 - Chairperson Montaña** The facility was visited on December 7, 2010, and found to be in satisfactory condition.

**David & Margaret Home – 12, #3 - Commissioners Bigby and Hill** The facility was visited on December 2, 2010, and found to be in satisfactory condition.

**Penny Lane – 35, #1 - Chairperson Bigby** The facility was visited on December 3, 2010, and found to be in satisfactory condition. **Areas of Concern:** Bedroom #3 needs new blinds.

**Rosemary's Children Services – 39, #4 - Commissioner Bigby** The facility was visited on December 7, 2010, and found to be in satisfactory condition. **Areas of Concern:** The kitchen stove needs to be cleaned, a new microwave oven, spoons, and forks are needed, and the living room carpet needs cleaning.

**Eggleston Youth Center – 16, #3 - Vice Chair Bacio** The facility was visited on December 2, 2010, and found to be in satisfactory condition. **Area of Concern:** Floor of the water heater closet needs repairing, and the Needs and Services Plan needs updating.

**City of Industry Sheriff's Station – Vice Chair Bacio and Commissioner Hammargren** The facility was visited on December 7, 2010, and found to be in satisfactory condition.

## **CORRESPONDENCE/AUDIT REPORT**

There was none.

## **NEW BUSINESS/ANNOUNCEMENT**

Following discussion, Commissioner Hall advised that the Commission can consider a scholarship donation payable to "Holy Helping Hands Charitable Foundation" which will then fund "The Muzet Hall Scholarship" program. Chairperson Montaña requested that this item be placed on the next agenda for consideration. Additionally, Commissioner Hall announced that Captain Asmus is to be promoted to Commander, and requested a

“Congratulatory Letter” be written and signed by the Chair on behalf of the Sybil Brand Commission.

**MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON A FUTURE AGENDA)**

There was none.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**

The meeting adjourned at 11:00 a.m., in the memory of Elizabeth Edwards and Mandi Antonovich.